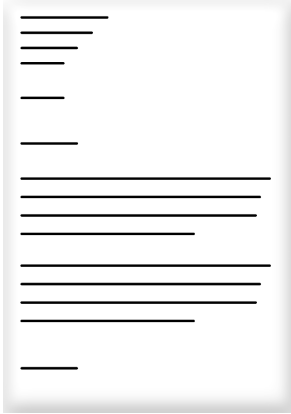


Writing your letter



EasyRead version



The letter we use is called a **template letter**.

Template means a guide or an example.



The **template** we use has been written by legal workers. The workers have lots of experience helping people to get the care they need.



We will have to ask you questions so we get the right information for your letter.



The questions we ask are important so we can make sure your local authority will understand your legal rights.



We have had a lot of success with our templates. We hope this can help you too.

Credits



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